



# RIDC

Regional Industrial Development Corporation

## INFORMATION INTAKE FORM FOR PIDA LOAN

BUSINESS INFORMATION			
Name of Applicant			
Address of Applicant		City	
State		Zip Code	
Phone Number		Email	
Trade Name of Business			
Legal Name of Business			
Business Address		City	
State		Zip Code	
Municipality		County	
Date Business Established		State Business Incorporated	
Tax ID Number (EIN)		Does the Business operate outside of Pennsylvania?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the business received assistance from a Small Business Development Center or another economic service provider?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:	
Is the business located in an abandoned or underutilized building or site?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:	
<b>Business Industry:</b> <input type="checkbox"/> Manufacturing <input type="checkbox"/> Industrial <input type="checkbox"/> Research & Development <input type="checkbox"/> Service Enterprise <input type="checkbox"/> Developer <input type="checkbox"/> Energy	<input type="checkbox"/> Agriculture <input type="checkbox"/> Defense Conversion <input type="checkbox"/> Construction <input type="checkbox"/> Child daycare <input type="checkbox"/> Hospitality <input type="checkbox"/> Other	<b>Legal Structure:</b> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> S-Corporation <input type="checkbox"/> C-Corporation	
LOAN REQUEST INFORMATION			
Amount Requested		Proposed Collateral	
Current Full Time Employees	<input type="checkbox"/> Fewer than 100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251 or Greater	Current Part Time Employees	<input type="checkbox"/> Fewer than 100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251 or Greater
Projected new Full Time Employees within 3 years of Financing	<input type="checkbox"/> Less than 10 <input type="checkbox"/> 11-50 <input type="checkbox"/> 51 or Greater	Projected new Part Time Employees within 3 years of Financing	<input type="checkbox"/> Less than 10 <input type="checkbox"/> 11-50 <input type="checkbox"/> 51 or Greater

Will jobs be lost without financing?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how many jobs will be lost?	
Purpose of the loan	<input type="checkbox"/> Land or Building Acquisitions <input type="checkbox"/> Machinery or Equipment purchases	<input type="checkbox"/> Construction and renovation costs <input type="checkbox"/> Other, please explain:	<input type="checkbox"/> Working Capital

Brief history of your organization, how has it grown, and how do you plan to grow with the financing of a PIDA loan.

What benefit does your company offer the community?

### BUSINESS OWNERSHIP

- Provide names and percentages of ownership for each person owning at least 20% of the business.
- If no one person owns at least 20%, list the information for the five people who own the largest shares or hold the highest position.

	#1	#2	#3	#4	#5
Name					
Title/Position					
% of business owned					
Years with the business					

**THIS IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT A LOAN APPLICATION.**

**IMPORTANT! READ THIS BEFORE SIGNING**

The collection of this data is not to be considered an application for a PIDA loan. Following receipt of a fully completed Intake Form, Regional Industrial Development Corporation of Southwestern Pennsylvania (“RIDC”) will determine, and the Applicant will be notified in writing, whether or not RIDC wishes to move forward with an Application for a PIDA Loan. SUBMISSION OF A LOAN APPLICATION IS NOT A GUARANTEE OF FUNDING BY PIDA.

I verify that I am authorized to commit my organization and to submit this Intake Form on behalf of the organization. I certify that the above information is correct and that the statements made herein are true and correct to the best of my knowledge. I understand that this Intake Form or a subsequent Application may be disqualified if it does not contain all required information. I understand that all materials submitted as part of the Application are subject to disclosure. I acknowledge and agree that (1) RIDC has no obligation, and retains the sole discretion whether or not to proceed with a PIDA Loan Application and (2) submission of this Intake Form and any subsequent PIDA Loan Application, does not imply any promise of funding at any time.

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**[NAME OF APPLICANT BUSINESS]**

Signature	
Name	
Title	
Date	